(FOR ABATTOIRS)

Company Information Form (CIF)

(To be furnished on the company letterhead.)

New Application Renewal

|  |  |  |
| --- | --- | --- |
| Name of Organization | **:** |  |
| **Office: Address, Phone, Fax and email** | **:** |  |
| **Factory/Plant: Address, Phone, Fax, email, website** | **:** |  |
| **Constitution:**  **Public Ltd. / Pvt. Ltd. / Partnership firm / Proprietorship /Trust /Society** | **:** |  |
| **Name of CEO** | **:** |  |
| **Person to be Contacted regarding HALAL Certification: Name, Position, Phone, Cell, Fax and email** | **:** |  |
| **Any outsourced process (that may affect safety and Halal conformity requirements):** |  |  |
| **Any Testing Facility:**  **Any inspection Facility: (For safety/Halal):**  **And their relationship/ownership linkage with slaughterhouse:** |  |  |
| **Please specify the Halal standard against which you wish to apply for:** | **:** | 1. GSO 2055-1,2015,UAE.S 2055-1 2016   ii) MS 1500:2009   1. HAS 23000:1 & 2 2. OIC SMIIC 1:2019 3. I-CAS Halal Scheme |
| **Applicant’s Category:** | **:** | CV |
| **Factory certification or particular product certification (Please Specify)** | **:** |  |
| **HACCP / ISO (If) Certificate No. & Date of Issue & Source/No of HACCP Plans** | **:** |  |
| **Valid License from Pollution Control Board** |  |  |
| **Valid License from Local Municipality** |  |  |
| **A proof that the company / manufacturer is registered with government and is a legal entity** |  |  |
| **\*License from a competent authority for manufacturing Food Product (FSSAI)\*** |  |  |
| **Number of Shifts** | **:** |  |
| **Number of Employees in each shift** | **:** |  |
| **Brief Process description (Attach)** | **:** |  |
| **Expected date (Period) of HALAL inspection** | **:** |  |

**For Recertification Only:**

Registration Number:

Date of issue: Date of Expiry:

Kindly mention any substantial changes in the management, machinery, process, products, ingredients, suppliers etc (if any):

…………………………………………………………………………….

…………………………………………………………………………….

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Authorized Signatory Company Seal/Stamp**

Date: \_\_\_/\_\_\_/\_\_\_\_\_.

Application form for Halal Registration

# (For Abattoirs)

# Product(s) Information

|  |  |  |
| --- | --- | --- |
| Bovine (buffalo)/ Mutton / Chicken | **:** |  |
| **Slaughter House: Name & Location** | **:** |  |
| Contact person | **:** |  |
| **No. of Halal Supervisors:** | **:** |  |
| **No. of Halal Butchers** | **:** |  |
| **No. of cattle / birds slaughtered per day** | **:** |  |
| **Domestic consumption / export** | **:** |  |
| **Country of destination** | **:** |  |
| **Specific Halal format requirement by Importer** | **:** |  |

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Authorized Signatory Organization Seal/Stamp**

Date: \_\_\_/\_\_\_/\_\_\_\_\_.

**AFFIDAVIT**

**(To be typed on a Rs. 100 Stamp Paper)**

We M/s. (\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_) situated at (office address) AND having our factory/plant at (factory/plant address), on solemn affirmation state and declare as follows:

1. That we are the manufacturers of the Following Product(s):   
   (\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_);
2. That the above mentioned product/s does not contain any ingredient/s, which is Haram, forbidden under Islamic Shariah.
3. That there is no un-Islamic or unlawful process used in the manufacture of the above product/s.
4. That whatever stated above and information provided in application form in Part-I and Part-II is true to the best of my knowledge and belief.

Solemnly affirmed at (\_\_\_\_\_\_\_\_\_) on this (\_\_\_) day of (\_\_\_\_\_\_\_) (\_\_\_\_).

(Company Stamp)

Authorized Signatory.

**GENERAL PROCEDURE**

Halal Certification Procedure can be divided in two steps.

*First Step*: **Pre Audit Requirements**

Along with application to Jamiat Ulama-i-Hind Halal Trust, following documents need to be prepared.

1. Fill up the **Form applicable to your category.**
2. Process Flow Chart of Production line.
3. Affidavit on Rs- 100.00(Hundred Rupees) non judicial stamp paper, assuring that all the information furnished is complete to the subject and true to my knowledge, duly notarized.

All the fees are Non refundable.

*Second Step*: **Plant Audit/ Inspection**

Once the first step is complete i.e. the hard copies (completed) are received in our office and application is reviewed ,audit mandays will be decided depending upon the information provided . Date of audit will be decided with mutual consent.

Auditors will be visiting the plant to assess shop floor activities which will include the information furnished in the Application Form and compliance of the relevant Halal standards.

File will be maintained at the plant with a copy of the papers furnished, copies of all correspondence with Jamiat Ulama-i-Hind Halal Trust and other related documents. The file will be titled as HALAL FILE.

Based on the audit report further procedure will be followed and the Halal Certificate will be issued if everything is compliant as per Halal Standards.

Any dispute will be subject to Delhi Jurisdiction.

*Audit Expenses:*

The client shall provide or bear the cost for the following:

* Traveling expenses- to and fro Airfare for two persons, in case the distance is more than 500 Km otherwise by Car/Train II nd AC sleeper.

In case overnight stay is required, Hotel accommodation boarding & lodging

* Local conveyance at starting place and at the destination, to and fro.
* Audit fee Rs- 2000.00(Rs Two thousand only) per unit per man day.

The above is payable by NEFT or draft/cheque in favour of Jamiat Ulama-I-Hind Halal Trust as per its invoice.